

Question Report**Topic****2022 Financial Summit****Question****Webinar ID****937 8440 1957****Answer**

How can I see a list of who in my department has completed eCOI forms?	Request a listing of completed eCOI forms for your department by emailing aric.edwards@oria.gatech.edu
I am new to overseeing grants and contracts. I have looked at training and have taken what I can. Is there any new training?	Attend the next Latest Buzz with G&C Accounting. There will be an update at the end of what is to come on the Training Calendar.
Regarding the new 471111 revenue code that was mentioned, is that to be used by the grant when billing an internal GT department, or when an internal GT department is billing a grant? We use this for billing a grant: Credit Ledger Account 452500 and RC52589 DSS-External Spon Projects. Does anything about that change?	471111 should be used when an internal GT department is billing a grant. The internal GT department is providing a service to the grant, so it will be revenue to the department and an expense to the grant. Ledger Acct 471100 and Rev Cat 471111 should be used. For anyone external to GT who is paying for the service received, they do not use worktags...so the correct ledger account is 452500 and the RC is 452590
Is there an expectation regarding how long it takes from HR transactions to make it from Level 5 approval to updated in OneUSG connect? I have recently had some DHFs that took weeks to be active in the system after the Level 5 approval was granted.	For Commitment Accounting Transactions, the expectation is for the transaction to approved within 24-48 hours. It all depends on your department and the approvers in the workflow.
How would the removal of level 2 approvers work in the context of AdHoc'ing someone?	The removal of level 2 would work the same in regards to ad hoc approvers in regards to ad hoc approvers. User would need to insert the approver in between level 1 and level 5.
Procurement Hours are what 2 days per week?	Wednesday Morning 9-10am & Thursday Afternoon (1-2pm)
What about services like Hootsuite and Constant Contact?	As long as these suppliers are used for marketing which is an allowable expense, then PCard can used. If these suppliers allow you to "individually hire" someone then NO these would be considered crowd sourcing and only the suppliers mentioned in the slide are acceptable.
How can I contact the PCard team?	Reach out to PCard via ServiceNow or pcard.ask@business.gatech.edu
Crowd sourcing reimbursements - can faculty be reimbursed for prior year payments (when the policy was abruptly changed)? I have a faculty member who is wanting a reimbursement for \$800 from Spring 2022. The charge was incurred during the time that the spending was paused and an exception was being requested.	Please submit a ServiceNow ticket with full details for the PCard team to review
What about Late Expense Reports? I am thinking invoices that are over 45 days old. What if there is a backlog in shipping a item and the PO is still open. Will the invoice still be paid even though over 45 days?	POs do not have a 45 day limit
Am I getting it wrong what Late Expense Reports mean?	Expense reports are for personal reimbursements where someone paid for something personally and is seeking GT reimbursement.
How can you look at requisitions that other have processed in the Dept that I am in?	"Find Requisitions - CR" report in Workday
Do the open obligation reports already provide all prior year POs or parameters aren't narrowed down or specified?	The parameters help filter out if you didn't want the current year ones
Does this involve Projectors on GASB - Asset Disposal	If there are special disposal requirements, it could! Reach out to the Controller's Office if you think it might.